

# 0-25 Health and Wellbeing Board

15 June 2016

Darent Room, Sessions House, County Hall

## MINUTES

### In attendance:

Andrew Ireland (AI)	KCC – Corporate Director – Social Care, Health & Wellbeing
Thom Wilson (TW)	KCC - Head of Strategic Commissioning (Children's)
Michael Thomas-Sam (MT-S)	KCC - Strategic Business Adviser
Peter Oakford (PO)	KCC - Cabinet Member SCS
Roger Gough (RG)	KCC - Cabinet Member Education and Health Reform
Supt Simon Thompson (ST)	Kent Police
Samantha Bennett (SB)	KCC – Consultant in Public Health
Patrick Leeson (PL)	KCC – Corporate Director – Education & Young People's Service
Jane O'Rourke (JO)	Head of East Kent Children's Commissioning Support Team
Mark Walker (MW))	KCC – Deputy Director of Disabled Children, Adults Learning Disability and Mental Health representing Penny Southern
Amber Christou (AC)	Swale District Council
Clare Hayward (CH)	East Kent Children's Commissioning Support
Sue Chandler (SC)	South Kent Coast LCPG Chair
Sari Sirkia-Weaver (SSW)	Canterbury LCPG Chair
Angela Ford (AF)	Headstart Programme
Ally Watson (AW)	West Kent Clinical Commissioning Group
Jo Tonkin	KCC – Public Health specialist
Amanda Kenny	Swale & DGS CCG Commissioner

### Apologies:

Lee Russell (LR)	T/Supt Kent Police
Ally Hiscox (AH)	Deputy Chief Operating Officer
Mark Lobban (ML)	NHS Swale and NHS Dartford, Gravesham and Swanley CCGs
Abdool Kara (AK)	KCC - Director of Strategic Commissioning
Florence Kroll	Kent District Councils Chief Executives
Philip Segurola (PSe)	KCC – Director of Early Help
Gill Rigg (GR)	KCC - Director Specialist Children's Services
Karen Sharp (KS)	Kent Safeguarding Children Board Independent Chair
Penny Southern (PSO)	KCC - Head of Public Health Commissioning
	KCC – Director of Disabled Children, Adults Learning Disability and Mental Health

		ACTION
1.	<b>Welcome and introductions/apologies</b> The group introduced themselves and the above apologies were noted.	
2.	<b>Minutes of the last meeting and Matters Arising:</b> <b>Matters arising: UASC</b> AI updated the group on the launch of dispersal scheme. This will run from 1st July 2016. It is anticipated that this will take time to implement and to build momentum. KCC expected a big spike in arrivals in the summer, but this has not yet happened. The security around Calais is now tighter and evidence is that groups have dispersed to other ports. KCC is currently responsible for 870 young people and it is noted that there is a limited ability to cope with any increase in arrival.	
2.1.2	KCC will be responsible for reception and the first 5 days - then the process of dispersal will be led by regional migration partnerships.	

	<p>They will identify which authorities will be taking the children, screening referrals, then preparing and enabling moves to the final point of destination. The need for effective communications systems helps ensure everything moves at right pace.</p>	
2.1.3	<p>There was discussion about The London Borough of Redbridge placing a large number of homeless families into the discussed Barrack in Canterbury. AI &amp; PL discussed actions and engagement, but noted that they were having limited response from Redbridge.</p>	
2.1.4	<p>A proposal was made that a letter should be written to the Minister at the appropriate time.</p>	
2.1.5	<p><b>Draft to be written for submission from Kent Leaders and Partner Agencies.</b> This to be discussed with district leads. <b>(Action 1)</b></p>	
3.	<p><b>Verbal Update of CYP HWB Standing Group for SEND – Update from Patrick Leeson (PL).</b></p> <p>SEND is one of the subgroups reporting to the 0-25 HWBB.</p> <p>3.2 PL fed back on the main areas of work:</p> <ul style="list-style-type: none"> <li>• Integrated pathway for children with disabilities is progressing and will be reporting back regularly. This will be completed early next year</li> <li>• EW and CAMHS Strategy – the procurement process is in progress.</li> <li>• Neurodevelopmental Pathway for 0-25 is in progress.</li> <li>• SEND strategy moves forward in Kent, increased provision and mainstream schools, provision for children with autism is identified as the highest need.</li> <li>• This work is being progressed with Parents in Kent – close involvement in development of processes, commissioning &amp; planning. There is good representation from parents on the board</li> </ul> <p>3.3 Ofsted SEND inspection framework and National Process in place started in May. The inspections will be carried out by CQC and Ofsted inspectors. Julie Ely is currently leading a cross agency working party for a self-assessment against the framework.</p> <p>3.4 DH updated on Emotional Health &amp; Wellbeing Strategy Implementation. A market event was undertaken to explore the approach and how the procurement is beginning to take shape with approximately 80-90 people attended including the main providers we expected.</p> <p>3.5 The progress will be to report back here and to main HWB prior to contracts being awarded. A number of papers have been taken to Health Overview and Scrutiny Committee (HOSC).</p>	
4.	<p><b>Health Sustainability and Transformation Plan</b></p> <p>4.1 AI updated the group on the current position on the Sustainability and Transformation Plan (STP). The current submission will be followed by a key leaders meeting in July, with potential further iteration in</p>	

	September with NHS, and then further submission in March next year.	
4.2	One of the areas currently under development is strengthening the children's services profile in the submission. This includes the Chapter on out of hospital care and the detail on Hospital configuration where there are implications for paediatric and maternity services.	
4.3	Michael Ridgewell (NHS England) is the lead person organising the submission. By next meeting, the first submission should have been made and AI will keep the group updated.	
<b>5.</b> 5.1	<p><b>LCPG Feedback - Thom Wilson (TW)</b></p> <p>Chairs met two months ago to give feedback:</p> <ul style="list-style-type: none"> <li>• There was a question regarding the links to local HWBBs. Has enough been done to make links? TW felt currently “no”, but now has agenda slots at all of them to discuss links.</li> <li>• The Partner least engaged presently in the groups is secondary schools.</li> <li>• Groups were positive about the dashboards – with a sense of energy and progression.</li> </ul>	
5.2	<p>The group discussed how to ensure that LCPGs would flourish.</p> <p>Suggestions included:</p> <ul style="list-style-type: none"> <li>• KCC stepping back from leading the coordination of chairs meetings and enabling local direction.</li> <li>• Ensuring the tools are working effectively - regular dashboards upskilling in OBA</li> <li>• Ensuring good and regular reporting into the 0-25 HWBB.</li> <li>• Promotion of LCPG – agenda item on all key management teams and through KELSI.</li> <li>• Creation of a SharePoint – for group information</li> <li>• Involving young people</li> </ul>	
5.3	<p>Establishing a SharePoint has not been possible to date.</p> <p><b>TW to speak to MTS about SharePoint. (Action 2)</b></p>	TW
5.4	The District Early Manager from Gravesham had recently sent a letter from the chairs to range of partners looking at other groups in district to ensure partners engaged with the development of CYPP and LCPG work.	
5.5	PO reported that following a slow start Members are now attending LCPG meetings from their areas.	
<b>6.</b> 6.1	<p><b>Final CYPP - Thom Wilson (TW)</b></p> <p>At the last meeting it was agreed that all would be given 2 weeks for people to feedback from this an updated strategy would be circulating.</p>	
6.2	Care Leavers will be the first subject of Thematic Review and work with Corporate Parenting AD and bring back to a future meeting, if the board will agree.	
6.3	<p><b>Process for Thematic Reviews to be developed for discussion at the next meeting. (Action 3)</b></p>	HC

	<p>Following agreement by 0-25HWB, the following was agreed as process to agree as final document:</p> <ul style="list-style-type: none"> <li>• Update dashboards with latest figures</li> <li>• Complete EQIA for governance</li> <li>• Continue to build on progress with districts/embedding OBA etc.</li> <li>• Start to embed delivery and support of LCPGs in business as usual activity</li> </ul>	
6.4	<p>PL raised a question about the name and nature of the document. He explained that it is not a plan or a strategy, and requested a change of name to Framework. <b>This was agreed.</b> A number of changes were requested for consideration at the next meeting:</p> <ul style="list-style-type: none"> <li>• Change name to Children's Health &amp; Wellbeing Framework.</li> <li>• List relevant strategies that the framework relates to and to be cross-referenced.</li> </ul> <p><b>MTS to liaise with TW (Action4)</b></p>	TW/MTS
6.5	<p>Actions agreed:</p> <ul style="list-style-type: none"> <li>• <b>It was agreed that the document be recirculated with the changes and distributed to the next meeting for sign-off. (Action 5)</b></li> <li>• <b>ST to meet with TW to discuss Domestic Violence indicator. (Action 6)</b></li> </ul>	TW ST/TW
7. 7.1	<p><b>Verbal JSNA Update - Sam Bennett (SB)</b>            SB updated the board on plans moving forward. Currently progress is being made with developing the JSNA and working with the Public Health observatory and evaluation team. <b>SB to provide an update at the September meeting on the children's JSNA. (Action 7)</b></p>	SB
8. 8.1	<p><b>0-25 HWBB subgroup on Healthy Child Programme from Public Health and Early Help - Jo Tonkin (JT)</b>            JT provided an update for the group for the last year. The programme is broken down to 0-5, 5-11, 11-19 year olds and looks at universal offer and progressive offer. The group has met three times to map pathways for each age group.</p>	
8.2	<p><b>RECOMMENDATION:</b> The 0-25 Health and Wellbeing Board are asked to note the findings of the group and receive an update of the work of the group in relation to the 5-11 age group and an additional update to the progress on 0-5 actions in 6 months.</p>	
8.3	<p>Actions agreed:</p> <ul style="list-style-type: none"> <li>• <b>AK to send Pathway with commentary of who is operating it and the universal sign-up – for circulation. (Action 8)</b></li> <li>• <b>SB through JT will provide the link between SEND and the Healthy Child Programme related work as JT sits on the SEND sub group. (Action 9)</b></li> </ul>	AK SB/JT
9. 9.1	<p><b>AOB</b>            There was no other business raised.</p>	

#### FUTURE DATES:

<b>20 September 2016</b> 14:00-16:30 Medway Room	<b>21 November 2016</b> 14:00-16:30 Medway Room
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## Action List

Action Number	Action Required and By Whom	By When
1	<b>Matters arising – UASC</b> Discussion with district leads regarding placement of families in Kent	<b>To be agreed</b>
2	<b>LCPG Feedback</b> TW to speak to MTS about SharePoint.	<b>Next meeting</b>
3	<b>Final CYPP</b> Process for Thematic Review to be developed for discussion at the next meeting. To include: <ul style="list-style-type: none"> <li>• Update dashboards with latest figures</li> <li>• Complete EQIA for governance</li> <li>• Continue to build on progress with districts/embedding OBA etc.</li> <li>• Start to embed delivery and support of LCPGs in business as usual activity</li> </ul>	<b>Next meeting</b>
4	MTS to liaise with TW on: <ul style="list-style-type: none"> <li>• Change name to Children's Health &amp; Wellbeing Framework.</li> <li>• List relevant strategies that the framework relates to and to be cross-referenced.</li> </ul>	<b>Next meeting</b>
5	TW to recirculated the document with the changes and distributed to the next meeting for sign-off.	<b>Next meeting</b>
6	ST to meet with TW to discuss Domestic Violence indicator.	<b>Next meeting</b>
7	<b>JSNA update</b> SB to provide an update at the September meeting on the children's JSNA.	<b>Next meeting</b>
8	<b>0-25 HWBB subgroup on Healthy Child Programme from Public Health and Early Help</b> AK to send Pathway with commentary of who is operating it and the universal sign-up – for circulation.	<b>Next meeting</b>
9	SB through JT will provide the link between SEND and the Healthy Child Programme related work.	